



# **PROCUREMENT OF SMALL WORKS**

## **Request for Quotations (Renovation and Furnishing of PHATA Office)**

**(December 16, 2024)**

**Program Management and Implementation Unit (PM&IU)  
Punjab Affordable Housing Program**



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# **Request for Small Works**

## **Procurement of: (Renovation and Furnishing of PHATA Office)**

**Ref No:** *PK-URBAN UNIT, PUNJAB-*

**Project:** *Punjab Affordable Housing Program*

**Employer:** PMIU - PAHP

**Country:** Pakistan

**Reference #:** PK-URBAN UNIT, PUNJAB-461761-CW-RFQ

**Issued on:** December 16, 2024

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# Request for Quotations

**RFQ Ref. #: PK-URBAN UNIT, PUNJAB-461761-CW-RFQ**

**RFQ Date: December 16, 2024**

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## Request for Quotation (RFQ)

1. The Program Management and Implementation Unit (PMIU) of the World Bank-funded Punjab Affordable Housing Program (PAHP) invites your quotation for the **Procurement of Renovation and Furnishing of PHATA Office under the World Bank Procurement Regulations**. For the purposes of any resulting Contract, the PMIU or their named representative shall be the Purchaser/Employer.
2. The Program Management and Implementation Unit (PMIU) now invites sealed quotations from contractors for **Renovation and Furnishing of PHATA Office** as described in **Annex-A: Works Requirements, attached to this RFQ**. The contractor must quote for all the items / services under this Invitation.

## Fraud and Corruption

3. The Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in **Appendix A** to the Contract Conditions.
4. In further pursuance of this policy, Contractors shall permit and shall cause their agents (where declared or not), subcontractors, subconsultants, service providers, suppliers, and personnel, to permit the Bank to inspect all accounts, records and other documents relating to the RFQ and Contract performance (in the case of award), and to have them audited by auditors appointed by the Bank.

## Eligible Materials, Equipment and Services

5. The materials, equipment and services to be supplied under the Contract and financed by the Bank may have their origin in any country subject to Para. 9. At the Employer's request, Contractors may be required to provide evidence of the origin of materials, equipment and services.

## Eligible Contractors

6. In case the Contractor is a joint venture (JV), all members shall be jointly and severally liable for the execution of the entire Contract in accordance with the Contract terms. The

JV shall nominate a representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Request for Quotations process and, in the event the JV is awarded the Contract, during contract execution.

7. A Contractor may have the nationality of any country, subject to the restrictions pursuant to paras. 8 and 9 hereinafter. A Contractor shall be deemed to have the nationality of a country if the Contractor is constituted, incorporated or registered in, and operates in conformity with, the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be. This criterion also shall apply to the determination of the nationality of proposed subcontractors or subconsultants for any part of the Contract including Related Services.
8. Firms and individuals may be ineligible if so indicated in para.9 below and:
  - (a) as a matter of law or official regulations, the Borrower's country prohibits commercial relations with that country, provided that the Bank is satisfied that such exclusion does not preclude effective competition for the supply of goods or the contracting of works or services required; or
  - (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower's country prohibits any import of goods or contracting of works or services from that country, or any payments to any country, person, or entity in that country.
9. In reference to paras. 5 and 7, for the information of Contractors, at the present time firms, goods and services from the following countries are excluded from this procurement process:
  - (a) Under para. 5 and 8 (a): [*"none"*].
  - (b) Under para. 5 and 8 (b): [*"none"*]
10. A Contractor that has been sanctioned by the Bank, pursuant to the Bank's Anti-Corruption Guidelines, in accordance with its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework as described in the appendix to the Contract Conditions (Appendix A) paragraph 2.2 d., shall be ineligible to submit Quotations or be awarded or otherwise benefit from a Bank-financed contract, financially or otherwise, during such period of time as the Bank shall have determined. A list of debarred firms and individuals is available on the Bank's external website: <http://www.worldbank.org/debarr>.
11. Contractors that are state-owned enterprises or institutions in the Employer's country may be eligible to compete and be awarded a Contract(s) only if they can establish, in a manner acceptable to the Bank, that they:
  - (a) are legally and financially autonomous;
  - (b) operate under commercial law; and

- (c) are not under supervision of the Employer.
12. A Contractor shall not have a conflict of interest. Any Contractor found to have a conflict of interest shall be disqualified. A Contractor may be considered to have a conflict of interest for the purpose of this Request for Quotations process, if the Contractor:
- (a) directly or indirectly controls, is controlled by or is under common control with another Contractor that submitted a Quotation;
  - (b) receives or has received any direct or indirect subsidy from another Contractor that submitted a Quotation;
  - (c) has the same legal representative as another Contractor that submitted a Quotation;
  - (d) has a relationship with another Contractor that submitted a Quotation, directly or through common third parties, that puts it in a position to influence the Quotation of another Contractor, or influence the decisions of the Employer regarding this Request for Quotations process; or
  - (e) or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the Request for Quotations process; or
  - (f) or any of its affiliates has been hired (or is proposed to be hired) by the Employer or Borrower for implementing the Contract; or
  - (g) would be providing goods, works, or non-consulting services resulting from, or directly related to consulting services for the preparation or implementation of the project specified in this Request for Quotations, that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm; or
  - (h) has a close business or family relationship with a professional staff of the Borrower (or of the project implementing agency, or of a recipient of a part of the loan) who:
    - (i) are directly or indirectly involved in the preparation of the Request for Quotations or specifications and/or the evaluation of Quotations, of the subject Contract; or
    - (ii) would be involved in the implementation or supervision of such Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Bank throughout the Request for Quotations process and execution of the Contract.

### **Performance Security**

13. The successful Contractor shall submit a Performance Security of 5% of contract price in shape of unconditional bank guarantee in favour of Program Director, Program Monitoring & Implementation Unit, Punjab Affordable Housing Program (PAHP).

### **Validity of Quotations**

14. The quotations shall be valid until **45 days** from the date of opening of Quotations.

**Price**

15. The Contractor shall quote its total price (inclusive taxes) in the Contractor's Bill of Quantities as per **Annex-2A**.

*The Contractor shall also fill in its rates and prices for all items of the Works described in the attached Bill of Quantities Forms. Items against which no rate or price is entered by the Contractor will not be paid for by the Employer when executed and shall be deemed covered by the rates for other items and prices in the Bill of Quantities.*

*The rates and prices shall include all duties, taxes, and other levies payable by the Contractor under the Contract, as of the date 7 (seven) days prior to the deadline for submission of quotations*

16. A Contractor expecting to incur expenditures in other currencies for inputs to the Works supplied from outside the Employer's Country and wishing to be paid accordingly, shall indicate a foreign currency of its choice in addition to the local currency in **PKR**.
17. The currency of the Quotation and the currency of payments shall be in **PKR**.

**Technical proposal**

18. The Contractor shall furnish a technical proposal including a statement of work methods, equipment, personnel, schedule and any other relevant information, in sufficient detail to demonstrate the adequacy of its proposal to meet the work's requirements and the completion time.

**Clarifications**

19. Any clarification request regarding this RFQ may be sent in writing to **Program Director PM&IU, Punjab Affordable Housing Program, [pmiu.pahp@outlook.com](mailto:pmiu.pahp@outlook.com)** before **December 20, 2024 (05:00 PM)**. The Employer will forward copies of its response to all contractors including a description of the inquiry but without identifying its source.

**Submission of Quotations**

20. Quotations must be filled by contractor and submitted in the form attached at **Annex-2** through post, e-mail and in person. Quotations submitted as email attachments shall be in the form of scanned non-editable images. Quotations not Complete in all aspects or not submitted as per the form attached at **Annex-2** will be rejected.
21. The deadline for submission of Quotations is **December 27, 2024, 11:00 AM**.
22. The address for the submission of Quotations is

Attention: **Program Director, PM&IU Punjab Affordable Housing Program, 608 - Shaheen Complex, Egerton Road, Lahore.**

**Opening of Quotations**

23. Quotations will be opened by the Employer's representatives on the same day after 30 minutes of the deadline for the submission of Quotations.

### **Evaluation of Quotations**

24. The Contract will be awarded to the contractor/s who:
- a) is eligible and offers eligible Services;
  - b) offers the lowest evaluated price/s,
  - c) technically compliant quotation, and
  - d) has valid Certificate of registration with Pakistan Engineering Council (PEC) etc.
  - e) has active NTN/PST/PRA Registration Certificate.
  - f) provides a certificate that the firm has neither been black-listed by any Government / Semi Government Organization, nor in litigation.
  - g) must provide firm/company profile.
  - h) must have three (03) years of relevant experience in supply of similar nature of Services.
  - i) attaches Copies of three (03) verifiable PO/WO/Contracts showing successful supply of similar Services during the last five (05) years compared to determine the lowest evaluated price/s.

### **Contract Award**

25. The Contract will be awarded to the Contractor who meets the eligibility requirements in accordance with the RFQ, offers the lowest evaluated price/s, offers a technically compliant quotation, and guarantees completion of the Works by the specified date.
26. The Employer shall invite by the quickest means the successful Contractor/s for any discussion that may be needed to conclude the contract or otherwise for contract signature.
27. The Employer shall communicate by the quickest means with the other contractor on its contract award decision. An unsuccessful contractors may request clarifications as to why its quotation was not determined to be successful. The Employer will address this request within a reasonable time under the World Bank Procurement Regulations.
28. The Employer shall publish a contract award notice on its website under the World Bank Procurement Regulations.

On behalf of the Employer:

**Signature:**

**Imran Ali Sultan**

**Program Director PM&IU**

**Punjab Affordable Housing Program**

**608 - Shaheen Complex, Egerton Road, Lahore**

**Ph: 042-99205318 Ext: 268 Fax: 042-99205323**

**Web address: <https://pahp.gop.pk/procurements.html>**

**Email Address: [pmiu.pahp@outlook.com](mailto:pmiu.pahp@outlook.com)**

**Attachments:**

**Annex 1: Works Requirements**

**Annex 2: Quotation Forms**

**Annex 3: Contract Form**

## ANNEX 1: Works Requirements Specifications

Sr. No.	MRS	Description of Items	Unit	Qty.
I		<b>Civil Work</b>		
1	MRS	Dismantling brick work in lime or cement mortar.	%Cft	318.64
2	MRS	Removing windows and sky lights with chowkat.	No	9.00
3	MRS	Dismantling glazed or encaustic tiles, etc.	%Sft	1695.82
4	MRS	Dismantling cement concrete plain 1:2:4	%Cft	241.56
5		Dismantling & Removing of Wall paneling & False Ceiling, Complete in all respect as per direction of Engineer Incharge.	Sft	1138.25
6	MRS	Pacca brick work in ground floor:- i) cement, sand mortar:- Ratio 1:4	%Cft	197.89
7	MRS	Cement plaster 1:3 upto 20' (6.00 m) height:- ) ¾" (20 mm) thick	%Sft	685.90
8	MRS	Providing, laying, watering and ramming brick or stone ballast 1½" to 2"(40 mm to 50 mm) gauge mixed with 25% sand, for floor foundation, complete in all respects.	%Cft	13.75
9	MRS	Cement concrete plain including placing, compacting, finishing and curing complete (including screening and washing of stone aggregate): (i) Ratio 1: 4: 8	%Cft	241.56
10	MRS	Providing and laying superb quality Porcelain glazed tiles of Master / Stile brand or approved equivalent manufacturer, skirting / dado of specified size, Color and Shade with adhesive / bond over 1/2" thick (1:2) cement plaster i/c the cost of matching sealer for finishing the joints, cutting grinding complete in all respect as approved and directed by the Engineer Incharge. (iii) 600mm x1200mm	Sft	1590.33

11	NSI	Providing and laying superb quality Porcelain glazed tiles of Master / Stile brand or approved equivalent manufacturer, skirting / dado of specified size, Color and Shade with adhesive / bond over 1/2" thick (1:2) cement plaster i/c the cost of matching sealer for finishing the joints, cutting grinding complete in all respect as approved and directed by the Engineer Incharge. i) 24"x36"	Sft	255.00
12		Providing and fitting all types of glazed aluminium windows of anodised/ powder coated partly fixed and partly sliding using deluxe sections of approved manufacturer 6mm thick Glass tempered glass as per approved design complete in all respects.	Sft	160.92
13	MRS	Providing and fixing e MS Chokhat 16 SWG (10.5" wide) complete in all respect as approved and directed by Engineer Incharge. ( Surface area of chowkat will be made basis for payment)	RFt	144.00
14	MRS	PF 1½" (40 mm) thick semi solid panelled and glazed doors comprising of solid wood styles and rails of specified width and panels of 2.5mm thick veneer ply matching with wood used groovws, pasted on both sides of 1" thick lasani wood panel with tapered edges i/c the cot of towel bolt, handles complete in all respect.	Sft	144.00
15		Wooden Border of Door	rft	120.00
16		Polishing of wooden frame & doors,	sft	338.00
17	MRS	P/L false ceiling comprising of 5/8" thick plaster of paris sheet of required size in approved design with one line of 6" wide niche all around, hanging with Copper wire (16 SWG) duly enriched with POP and flaxen i/c the cost of making space for rope light	Sft	1636.36
18	MRS	Preparing surface and painting with emulsion paint:- New Surface 3 Coats	%Sft	6650.45
19	NSI	Preparing surface and texture painting with feature wall behind DG chair as approved by Engineer incharge	sft	199.20

20	NSI	Preparing surface and texture painting with Media wall behind DG chair as approved by Engineer incharge	sft	199.20
21	NSI	Preparing surface and texture painting office & room behind DG chair as approved by Engineer incharge	sft	1641.80
22		Providing and Fixing Feature Wall, Media Wall, Console Panel i/c framing with UV sheet complete in all respect as per direction by Engineer Incharge.	Sft	203.04
23		Providing and fixing of Plaster of Paris Gola 3"x2" (75x40 mm) as per approved design including moulding and fixed in place, i/c laminated Emulsion paint complete in all respect as per approved design as per direction by Engineer Incharge.	Rft	500.00
24		Providing and Fixing of Roller Blind Curtain complete in all respect as per instruction of Engineer Incharge.	Sft	254.25
25		Providing of Jasper sofa set (3,2,1) complete in all respect as per direction of Engineer Incharge.	Each	3.00
26		Providing & fixing of PVC wall panneling in all respect	sft	2000.00
27		Providing and Installation of TCL 65" C655 QLED Pro TV complete in all respect as per instruction of Engineer Incharge.	Each	1.00
28		<b>Office Chairs</b> Cushioned Stakable compete as per approved design	Each	11.00
29		<b>Executive Table:-</b> Executive Office Table i/c side desk with wood finishing i/c drawers & lock arrangments as per approved design	Each	1.00
30		<b>Executive for Chair DG:-</b> Adjustable Heigh, lumber with back mesh finishing	Each	1.00
31		<b>Executive Office Chair for CE &amp; DD:-</b> Adjustable Heigh, lumber with back mesh finishing	Each	2.00
32		<b>Executive Table for CE &amp; DD:-</b> Executive Office Table i/c side desk with wood finishing i/c drawers & lock arrangments as per approved design	Each	2.00

33		<b>Center Table:-</b>	Each	2.00
<b>II</b>		<b>Electrical Work</b>		
1		Supply and erection of single core PVC insulated copper conductor cables, in prelaaid PVC pipe/M.S. conduit/G.I pipe/wooden strip batten/wooden casing an capping/G.I. wire/trenches (rate for cables only):- 250/440 volts, PVC insulated ) 3/0.74 mm (3/0.029")	Rft	810.00
2		Supply and erection of single core PVC insulated copper conductor cables, in prelaaid PVC pipe/M.S. conduit/G.I pipe/wooden strip batten/wooden casing an capping/G.I. wire/trenches (rate for cables only):- 250/440 volts, PVC insulated ) iv) 7/0.91 mm (7/0.036")	Rft	540.00
3		P/F PVC concealed Switch kit Box i/c the cost of screws complete as approved and directed by the Engineer Incharge.		
		Large	No	10.00
		Small	No	20.00
4		P/F PVC double layer Switch kit Face plate with specified switch holes i/c the cost of switches / sockets / dimmer made of Hi-Life / Bush / Schenider, screws complete as approved and directed by the Engineer Incharge.		
		Three pin Light Plug 10/13 Amp	No	10.00
		(viii) Three Pin Power Plug 15-32 Amp	No	10.00
		iii) 06 Gange	No	10.00
5		Providing and fixing Pakistan Energy Label NEECA approved Copper winded Ceiling Fan i/c the cost of necessary cable and hardware for connection as approved and directed by Engineer Incharge	No	6.00
6	NSI	Providing, Fixing & Erection of Dome Light 4" complete in all respect as per direction of Engineer Incharge.	No	80.00
<b>III</b>		<b>Public Health Works</b>		

1		Providing, laying, testing and commissioning of POLYPROPYLENE RANDOM COPOLYMER (PPRC) water supply pipe (Dadex /Popular/ Beta or equivalent) with specified pressure rating PN (PRESSURE NOMINAL) and conforming to DIN 8077-8078 code i/c cost of solvent, specials, making jharries complete in all respect as approved and directed by Engineer Incharge. (Internal/External Diameters mentioned) PN-20 pipe		
i		25mm	Rft	110.00
ii		32mm	Rft	60.00
2		Providing, fixing, testing and commissioning of $\mu$ -PVC (Unplasticized Polyvinyl Chloride) Nikasi/ SWV pipe, Dadex / Popular / Beta or equivalent, plain / Bell Ended / Z - Joints conforming to BS 4514 / BS 5255 EN-1329 including the cost of specials and Solvents complete in all respects, as per drawings & specifications and / or as approved and directed by the Engineer Incharge Type (SDR 41/SN-4)		
		vi) 4" (100 mm)	Rft	50.00
		vi) 6" (160 mm)	Rft	40.00
3		Providing and fixing European type water closet satisfaction by the Engineer Incharge complete in all respects to their entire satisfaction, including all accessories and fittings Porta or equalnt make, waste and trap, double seat and cover, tee stop cock with wall cups, PVC flexible pipe connection, all joints to services and drains, plugging and screwing as necessary to the structure and making good the same complete in all respects.	Each	3.00

4		Providing and fitting glazed earthen ware wash hand basin /vanity 56x40 cm (22"x16") including bracket set, waste pipe and waste coupling, etc. v) Under Counter Vanity Basin	Each	1.00
5		Providing and fixing CP bath Room Set made of Sonex/Master/Faisal comprising of 3-No Tee stop cocks, lever type Basin Mixer, double Bib Cock, open wall shower, Muslim shower,waste coupling and bottle trap etc. complete in all respect as approved and directed by the Engineer incharge. ii) Lever Type Basin Mixer	Each	1.00
6		(v) Muslim shower	Each	1.00
7		vi) Waste Coupling	Each	1.00
8		vii) Bottle Trap	Each	1.00

**Note:**

- i. If any brand name mentioned in the specification the word “or Equivalent” may be read.
- ii. warranty period will be one year of all items.
- iii. Any missing / incomplete information will lead to disqualification of the supplier

## ANNEX 2: Quotation Forms

### Contractor Quotation Form

<b>From (Contractor's Name)</b>	
<b>Contractor's Representative Name</b>	
<b>Title/Position</b>	
<b>Address</b>	
<b>Email</b>	

<b>To</b>	
<b>Employer's Representative</b>	<b>Imran Ali Sultan</b>
<b>Title/Position</b>	<b>Program Director – PAHP</b>
<b>Address</b>	<b>608 - Shaheen Complex, Egerton Road, Lahore</b>
<b>RFQ Ref No.</b>	<b>PK-URBAN UNIT, PUNJAB-461761-CW-RFQ</b>
<b>Date of Quotation</b>	<b>December 27, 2024.</b>

*Dear Mr. Imran Ali Sultan,*

**SUBMISSION OF QUOTATION**

### 1. Conformity and No Reservations

In response to the above named RFQ, we offer to execute the Works as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules and Technical Specifications. We confirm that we have examined and have no reservations to the RFQ, including the Contract.

### 2. Eligibility

We meet the eligibility requirements and have no conflict of interest, in accordance with the Request for Quotations.

### 3. Suspension and Debarment

We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the World Bank Group or a debarment imposed by the World Bank Group in accordance with the Agreement for Mutual Enforcement of Debarment Decisions between the World Bank and other development banks. Further, we are not ineligible under the Employer's Country laws or official regulations or pursuant to a decision of the United Nations Security Council.

### 4. Quotation Price

The total price of our offer is PKR. \_\_\_\_\_ *(inclusive of all applicable taxes)*

Total price in words: \_\_\_\_\_ *(inclusive of all applicable taxes)*

### 5. Quotation Validity

Our Quotation shall be valid until the date specified in the RFQ, and it shall remain binding upon us and may be accepted at any time before it expires.

### 6. Performance Security

If we are awarded the Contract, we commit to obtain a Performance Security in accordance with the RFQ.

### 7. Commissions, gratuities, fees (N/A)

We have paid, or will pay the following commissions, gratuities, or fees with respect to this Quotation

*[If none has been paid or is to be paid, indicate "none."]*

Name of Recipient	Address	Reason	Amount (PKR)
<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>

**8. Not Bound to Accept**

We understand that you reserve the right to:

- a. accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation, or any other Quotation that you may receive, and
- b. annul the RFQ process at any time prior to the award of the Contract without incurring any liability to Contractors.

**9. Fraud and Corruption**

We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

On behalf of the Contractor:

Name of the person duly authorized to sign the Quotation on behalf of the Contractor:

\_\_\_\_\_

Title of the person signing the Quotation: \_\_\_\_\_

Signature of the person named above: \_\_\_\_\_

Date signed \_\_\_\_\_ day of \_\_\_\_\_

## Form of RFQ - Securing Declaration

*[The contractor shall fill in this.]*

Date: -----

RFQ No.: **PK-URBAN UNIT, PUNJAB-461761-CW-RFQ**

To:

**Program Management and Implementation Unit (PM&IU)**  
**Punjab Affordable Housing Program**

We, the undersigned, declare that:

We understand that, according to your conditions, RFQ must be supported by a RFQ-Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding or submitting proposals in any contract with the Employer for the period of time of *one year* starting on \_\_\_\_\_, if we are in breach of our obligation(s) under the RFQ conditions, because we:

- (a) have withdrawn our quotation during the period of quotation validity specified in the RFQ; or
- (b) having been notified of the acceptance of our quotation by the Purchaser during the period of quotation validity, (i) fail or refuse to sign the Contract; or (ii) fail or refuse to furnish the Performance Security, if required, in accordance with the RFQ document.

We understand this RFQ Securing Declaration shall expire if we are not the successful Quotationer, upon the earlier of (i) our receipt of your notification to us of the name of the successful contractor; or (ii) twenty-eight days after the expiration of our quotation.

Name of the Contractor \_\_\_\_\_

Name of the person duly authorized to sign the quotation on behalf of the Contractor

\_\_\_\_\_

Title of the person signing the quotation \_\_\_\_\_

Signature of the person named above \_\_\_\_\_

Date signed \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

## Schedules

### Bill of Quantities

Sr. No.	MRS	Description of Items	Unit	Qty.	Rate (Rs) Inclusive taxes	Amount (Rs.) inclusive taxes
<b>I</b>		<b>Civil Work</b>				
1	MRS	Dismantling brick work in lime or cement mortar.	%Cft	318.64		
2	MRS	Removing windows and sky lights with chowkat.	No	9.00		
3	MRS	Dismantling glazed or encaustic tiles, etc.	%Sft	1695.82		
4	MRS	Dismantling cement concrete plain 1:2:4	%Cft	241.56		
5		Dismantling & Removing of Wall paneling & False Ceiling, Complete in all respect as per direction of Engineer Incharge.	Sft	1138.25		
6	MRS	Pacca brick work in ground floor:- i) cement, sand mortar:- Ratio 1:4	%Cft	197.89		
7	MRS	Cement plaster 1:3 upto 20' (6.00 m) height:- ) ¾" (20 mm) thick	%Sft	685.90		
8	MRS	Providing, laying, watering and ramming brick or stone ballast 1½" to 2"(40 mm to 50 mm) gauge mixed with 25% sand, for floor	%Cft	13.75		

		foundation, complete in all respects.				
9	MRS	Cement concrete plain including placing, compacting, finishing and curing complete (including screening and washing of stone aggregate): (i) Ratio 1: 4: 8	%Cft	241.56		
10	MRS	Providing and laying superb quality Porcelain glazed tiles of Master / Stile brand or approved equivalent manufacturer, skirting / dado of specified size, Color and Shade with adhesive / bond over 1/2" thick (1:2) cement plaster i/c the cost of matching sealer for finishing the joints, cutting grinding complete in all respect as approved and directed by the Engineer Incharge. (iii) 600mm x1200mm	Sft	1590.33		
11	NSI	Providing and laying superb quality Porcelain glazed tiles of Master / Stile brand or approved equivalent manufacturer, skirting / dado of specified size, Color	Sft	255.00		

		and Shade with adhesive / bond over 1/2" thick (1:2) cement plaster i/c the cost of matching sealer for finishing the joints, cutting grinding complete in all respect as approved and directed by the Engineer Incharge. i) 24"x36"				
12		Providing and fitting all types of glazed aluminium windows of anodised/ powder coated partly fixed and partly sliding using delux sections of approved manufacturer 6mm thick Glass tempered glass as per approved design complete in all respects.	Sft	160.92		
13	MRS	Providing and fixing e MS Chokhat 16 SWG (10.5" wide) complete in all respect as approved and directed by Engineer Incharge. ( Surface area of chowkat will be made basis for payment)	RFt	144.00		
14	MRS	PF 1½" (40 mm) thick semi solid panelled and glazed doors comprising of solid wood styles and rails of specified width	Sft	144.00		

		and panels of 2.5mm thick veneer ply matching with wood used groovws, pasted on both sides of 1" thick lasani wood panel with tapered edges i/c the cot of towel bolt, handles complete in all respect.				
15		Wooden Border of Door	Rft	120.00		
16		Polishing of wooden frame & doors,	Sft	338.00		
17	MRS	P/L false ceiling comprising of 5/8" thick plaster of paris sheet of required size in approved design with one line of 6" wide niche all around, hanging with Copper wire (16 SWG) duly enriched with POP and flaxen i/c the cost of making space for rope light	Sft	1636.36		
18	MRS	Preparing surface and painting with emulsion paint:- New Surface 3 Coats	%Sft	6650.45		
19	NSI	Preparing surface and texture painting with feature wall behind DG chair as approved by Engineer incharge	Sft	199.20		
20	NSI	Preparing surface and texture painting with Media wall behind DG chair as approved by Engineer incharge	Sft	199.20		

21	NSI	Preparing surface and texture painting office & room behind DG chair as approved by Engineer incharge	sft	1641.80		
22		Providing and Fixing Feature Wall, Media Wall, Console Panel i/c framing with UV sheet complete in all respect as per direction by Engineer Incharge.	Sft	203.04		
23		Providing and fixing of Plaster of Paris Gola 3"x2" (75x40 mm) as per approved design including moulding and fixed in place, i/c laminated Emulsion paint complete in all respect as per approved design as per direction by Engineer Incharge.	Rft	500.00		
24		Providing and Fixing of Roller Blind Curtain complete in all respect as per instruction of Engineer Incharge.	Sft	254.25		
25		Providing of Jasper sofa set (3,2,1) complete in all respect as per direction of Engineer Incharge.	Each	3.00		
26		Providing & fixing of PVC wall panneling in all respect	sft	2000.00		
27		Providing and Installation of TCL 65" C655 QLED Pro	Each	1.00		

		TV complete in all respect as per instruction of Engineer Incharge.				
28		<b>Office Chairs</b> Cushioned Stakable compete as per approved design	Each	11.00		
29		<b>Executive Table:-</b> Executive Office Table i/c side desk with wood finishing i/c drawers & lock arrangments as per approved design	Each	1.00		
30		<b>Executive for Chair DG:-</b> Adjustable Heigh, lumber with back mesh finishing	Each	1.00		
31		<b>Executive Office Chair for CE &amp; DD:-</b> Adjustable Heigh, lumber with back mesh finishing	Each	2.00		
32		<b>Executive Table for CE &amp; DD:-</b> Executive Office Table i/c side desk with wood finishing i/c drawers & lock arrangments as per approved design	Each	2.00		
33		<b>Center Table:-</b>	Each	2.00		
		<b>Total Civil Work (A)</b>				
<b>II</b>		<b>Electrical Work</b>				
1		Supply and erection of single core PVC insulated copper conductor cables, in prelaid PVC pipe/M.S.	Rft	810.00		

		conduit/G.I pipe/wooden strip batten/wooden casing an capping/G.I. wire/trenches (rate for cables only):- 250/440 volts, PVC insulated ) 3/0.74 mm (3/0.029")				
2		Supply and erection of single core PVC insulated copper conductor cables, in prelaid PVC pipe/M.S. conduit/G.I pipe/wooden strip batten/wooden casing an capping/G.I. wire/trenches (rate for cables only):- 250/440 volts, PVC insulated ) iv) 7/0.91 mm (7/0.036")	Rft	540.00		
3		P/F PVC concealed Switch kit Box i/c the cost of screws complete as approved and directed by the Engineer Incharge.				
		Large	No	10.00		
		Small	No	20.00		
4		P/F PVC double layer Switch kit Face plate with specified switch holes i/c the cost of switches / sockets / dimmer made of Hi-Life / Bush / Schenider, screws complete as				

		approved and directed by the Engineer Incharge.				
		Three pin Light Plug 10/13 Amp	No	10.00		
		(viii) Three Pin Power Plug 15-32 Amp	No	10.00		
		iii) 06 Gange	No	10.00		
5		Providing and fixing Pakistan Energy Label NEECA approved Copper winded Ceiling Fan i/c the cost of necessary cable and hardware for connection as approved and directed by Engineer Incharge	No	6.00		
6	NSI	Providing, Fixing & Erection of Dome Light 4" complete in all respect as per direction of Engineer Incharge.	No	80.00		
	<b>Total Electrical Work (B)</b>					
<b>III</b>		<b>Public Health Works</b>				
1		Providing, laying, testing and commissioning of POLYPROPYLENE RANDOM COPOLYMER (PPRC) water supply pipe (Dadex /Popular/ Beta or equivalent)				

		with specified pressure rating PN (PRESSURE NOMINAL)and conforming to DIN 8077-8078 code i/c cost of solvent, specials,making jharries complete in all respect as approved and directed by Engineer Incharge.(Internal/E xternal Diameters mentioned) PN-20 pipe				
i		25mm	Rft	110.00		
ii		32mm	Rft	60.00		
2		Providing, fixing, testing and commissioning of µ-PVC (Unplasticized Polyvinyl Chloride ) Nikasi/ SWV pipe, Dadex / Popular / Beta or equivalent, plain / Bell Ended / Z - Joints conforming to BS 4514 / BS 5255 EN-1329 including the cost of specials and Solvents complete in all respects, as per drawings & specifications and / or as approved and directed by the Engineer Incharge Type (SDR 41/SN-4)				
		vi)4"(100 mm)	Rft	50.00		

		vi)6"(160 mm)	Rft	40.00		
3		Providing and fixing European type water closet satisfaction by the Engineer Incharge complete in all respects to their entire satisfaction, including all accessories and fittings Porta or equalnt make, waste and trap, double seat and cover, tee stop cock with wall cups, PVC flexible pipe connection, all joints to services and drains, plugging and screwing as necessary to the structure and making good the same complete in all respects.	Each	3.00		
4		Providing and fitting glazed earthen ware wash hand basin /vanity 56x40 cm (22"x16") including bracket set, waste pipe and waste coupling, etc. v) Under Counter Vanity Basin	Each	1.00		
5		Providing and fixing CP bath Room Set made of Sonex/Master/Faisal comprising of 3-No Tee stop cocks, lever type Basin Mixer, double Bib	Each	1.00		

		Cock, open wall shower, Muslim shower, waste coupling and bottle trap etc. complete in all respect as approved and directed by the Engineer incharge. ii) Lever Type Basin Mixer				
6		(v) Muslim shower	Each	1.00		
7		vi) Waste Coupling	Each	1.00		
8		vii) Bottle Trap	Each	1.00		
<b>Total Public Health work (C)</b>						
<b>G. Total Amount (inclusive taxes)</b>						

**Note:**

- i. If any brand name mentioned in the specification the word “or Equivalent” may be read.
- ii. warranty period will be one year of all items.
- iii. Any missing / incomplete information will lead to disqualification of the supplier

THIS AGREEMENT made the . . . . . day of . . . . . , between . . . . . *[name of the Employer]*. . . . . (hereinafter “the Employer”), of the one part, and . . . . . *[name of the Contractor]*. . . . . (hereinafter “the Contractor”), of the other part:

WHEREAS the Employer invited a Quotation for the execution of Works, *[insert brief description of the Works]*, and has accepted the Quotation by the Contractor for the Works:

The Employer and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other Contract documents.
  - (a) the Letter of Award of Contract
  - (b) the Contractor’s Quotation
  - (c) the Conditions of Contract, including Appendices
  - (d) the Specifications
  - (e) the Drawings
  - (f) Bill of Quantities; and
  - (g) any other document listed in the CC as forming part of the Contract.
3. In consideration of the payments to be made by the Employer to the Contractor as specified in this Agreement, the Contractor hereby covenants with the Employer to execute the Works and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Islamic Republic of Pakistan on the day, month and year specified above.

Signed by: \_\_\_\_\_  
for and on behalf of the Employer

in the  
presence  
of: \_\_\_\_\_  
Witness, Name, Signature, Address, Date

Signed by: \_\_\_\_\_  
for and on behalf the Contractor

in the  
presence  
of: \_\_\_\_\_  
Witness, Name, Signature, Address, Date



## Conditions of Contract

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## Conditions of Contract

### A. General

#### 1. Definitions

- 1.1 The following words and expressions shall have the meanings hereby assigned to them. Boldface type is used to identify defined terms.
- (a) The **N/A** means not applicable, all clauses marked with N/A do not constitute the operative part of the contract and Employer shall bear no liability whatsoever in this regard.
  - (b) The **Accepted Contract Amount** means the amount accepted in the Letter of Award of Contract for the execution and completion of the Works and the remedying of any defects.
  - (c) The **Activity Schedule** is a schedule of the activities comprising the construction, installation, testing, and commissioning of the Works in a lump-sum contract. It includes a lump-sum price for each activity, which is used for valuations and for assessing the effects of Variations and Compensation Events.
  - (d) The **Adjudicator** is the person appointed jointly by the Employer and the Contractor to resolve disputes in the first instance, as provided for in **CC 21**.
  - (e) **“Bank”** means the World Bank and refers to the International Bank for Reconstruction and Development (IBRD) or the International Development Association (IDA).
  - (f) **Bill of Quantities** means the priced and completed Bill of Quantities forming part of the Contractor’s Quotation.
  - (g) **Compensation Events** are those defined in **CC 40**.
  - (h) The **Completion Date** is the date of completion of the Works as certified by the Project Manager, in accordance with **CC 49.1**.
  - (i) The **Contract** is the Contract between the Employer and the Contractor to execute, complete, and maintain the Works. It consists of the documents listed in **CC 3.3** below.
  - (j) The **Contractor** is the party whose Quotation to carry out the Works has been accepted by the Employer.

- (k) The **Contractor's Quotation** is the completed quotation document submitted by the Contractor to the Employer.
- (l) The **Contract Price** is the Accepted Contract Amount stated in the Letter of Award of Contract and thereafter as adjusted in accordance with the Contract.
- (m) **Days** are calendar days; months are calendar months.
- (n) **Dayworks** are varied work inputs subject to payment on a time basis for the Contractor's employees and Equipment, in addition to payments for associated Materials and Plant.
- (o) A **Defect** is any part of the Works not completed in accordance with the Contract.
- (p) The **Defects Liability Certificate** is the certificate issued by Project Manager upon correction of defects by the Contractor.
- (q) The **Defects Liability Period** is the period specified in **CC 2.11** and calculated from the Completion Date.
- (r) **Drawings** means the drawings of the Works, as included in the Contract, and any additional and modified drawings issued by (or on behalf of) the Employer in accordance with the Contract, include calculations and other information provided or approved by the Project Manager for the execution of the Contract.
- (s) The **Employer** is the party who employs the Contractor to carry out the Works, **as specified in CC 2.1.**
- (t) **Equipment** is the Contractor's machinery and vehicles brought temporarily to the Site to construct the Works.
- (u) **"In writing"** or **"written"** means hand-written, type-written, printed or electronically made, and resulting in a permanent record.
- (v) The **Intended Completion Date** is the date on which it is intended that the Contractor shall complete the Works as specified in **CC 2.1.**
- (w) **Materials** are all supplies, including consumables, used by the Contractor for incorporation in the Works.
- (x) **Plant** is any integral part of the Works that shall have a mechanical, electrical, chemical, or biological function.
- (y) The **Project Manager** is the person named in **CC 2.1** (or any other competent person appointed by the Employer and notified to the Contractor, to act in replacement of

the Project Manager) who is responsible for supervising the execution of the Works and administering the Contract.

- (z) The **Site** is the area defined as such in the **CC 2.1**.
- (aa) **Site Investigation Reports** are those, if any, that were included in the request for quotations documents and are factual and interpretative reports about the surface and subsurface conditions at the Site.
- (bb) **Specifications** means the Specifications of the Works included in the Contract and any modification or addition made or approved by the Project Manager.
- (cc) The **Start Date** is **given in CC 2.1**. It is the latest date when the Contractor shall commence execution of the Works.
- (dd) A **Subcontractor** is a person or corporate body who has a Contract with the Contractor to carry out a part of the work in the Contract, which includes work on the Site.
- (ee) **Temporary Works** are works designed, constructed, installed, and removed by the Contractor that are needed for construction or installation of the Works.
- (ff) A **Variation** is an instruction given by the Project Manager which varies the Works.
- (gg) The **Works** are what the Contract requires the Contractor to construct, install, and turn over to the Employer, as defined in the **CC 2.1**.
- (hh) “**Contractor’s Personnel**” refers to all personnel whom the Contractor utilizes on the Site or other places where the Works are carried out, including the staff, labor and other employees of each Subcontractor.
- (ii) “**Key Personnel**” means the positions (if any) of the Contractor’s personnel that are included in the contract.
- (jj) “**Sexual Exploitation and Abuse**” “**(SEA)**” means the following:

**Sexual Exploitation** is defined as any actual or attempted abuse of position of vulnerability, differential power or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another;

**Sexual Abuse** is defined as the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions;

- (kk) **“Sexual Harassment” “(SH)”** is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature by the Contractor’s Personnel with other Contractor’s or Employer’s Personnel; and
- (ll) **“Employer’s Personnel”** refers to the Project Manager and all other staff, labor and other employees (if any) of the Project Manager and of the Employer engaged in fulfilling the Employer’s obligations under the Contract; and any other personnel identified as Employer’s Personnel, by a notice from the Employer or the Project Manager to the Contractor.

## 2. Contract Specific Information

### 2.1 General

- (a) The **Employer** is **Program Management & Implementation Unit, Punjab Affordable Housing Program**
- (b) The **Project Manager** is: \_\_\_\_\_
- (c) The **Site** is located at \_\_\_\_\_
- (d) The **Start Date** shall be: **Three (3) days** after the signing of the contract agreement.
- (e) The Works consist of: As per **Annex-1A &1B**
- (f) The **Intended completion date** is 45 days after the Start Date.

- 2.2 Any notice given by one Party to the other pursuant to the Contract shall be in writing to the address hereafter using the quickest available method such as electronic mail with proof of receipt.

#### **Address for notices to the Employer:**

**Program Director**  
**Program Management and Implementation Unit (PMIU)**  
**608 - Shaheen Complex, Egerton Road, Lahore**  
**Ph: 042-99205318 Ext: 268 Fax: 042-99205323**  
<https://pahp.gop.pk/procurements.html>  
**Email Address: [pmiu.pahp@outlook.com](mailto:pmiu.pahp@outlook.com)**

**Address for notices to the Contractor:**

*[insert the name of officer authorized to receive notices]*

\_\_\_\_\_  
*[title/position]*

\_\_\_\_\_  
*[department/work unit]*

\_\_\_\_\_  
*[address]*

\_\_\_\_\_  
*[Electronic mail address]*

2.3 The **language** of the contract is English.

2.4 The Contract shall be governed by the **law** of the Islamic Republic of Pakistan.

**The contract specific information for the listed Conditions of Contract (CC) clauses follows:**

2.5 **CC 12 (N/A):** The minimum **insurance** amounts and deductibles shall be:

- (a) for loss or damage to the Works, Plant and Materials:
- (b) For loss or damage to Equipment:
- (c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract
- (d) for personal injury or death: of the Contractor's employees: of other people:

2.6 **CC 13: Site Data** are: As per Annex-1A & 1B

2.7 **CC 18: Site Possession Date(s)** shall be: Already in possession

2.8 **CC 21 : Appointing Authority** of Adjudicator: Program Manager

- 2.9 **CC 25.1:(N/A)** A **Program** for the Works shall be submitted within days from the date of the Letter of Award of Contract.
- 2.10 **CC 25.2 (N/A):** The period for submission of **progress reports** is:
- 2.11 **CC 33:** The **Defects Liability Period** shall be: Three Sixty Five (365) days from the date of Completion.
- 2.12 **CC 43:** The **retention** amount shall be (N/A).
- 2.13 **CC 44.1 :** The **liquidated damages** for the whole of the Works shall be: 0.1% of the final Contract Price per day.
- 2.14 **CC 44.1 :** The **maximum amount of liquidated damages** for the whole of the Works is: **10% (Ten Percent)** of the final Contract Price.
- 2.15 **CC 44.3 (N/A):** the **Bonus** for the whole of the Works is 0.0%: of the final Contract Price per day. The **maximum amount of Bonus** for the whole of the Works is of the final Contract Price.
- 2.16 **CC 45 (N/A):** The **Advance Payment** shall be: of the Accepted Contract Amount and shall be paid to the Contractor no later than *[insert number of days]* after the Contractor submits an acceptable Bank Guarantee.
- 2.17 **CC 46 (N/A):** The Performance Security amount shall be for an amount of: *[insert %]* of the Accepted Contract Amount. *[insert %]*
- 2.18 **CC 52.1 (N/A):** The date by which operating and maintenance manuals are required is **with the Final Bill / FPC**. In accordance with **CC 52.1**, the date by which “as built” drawings are required is **with Final Bill**.
- 2.19 **CC 52.2 (N/A):** The amount to be withheld: *[insert amount]*.
- 2.20 **CC 54.1(N/A):** The percentage to apply to the value of the work not completed is:

### 3. Interpretation

- 3.1 In interpreting these CC, words indicating one gender include all genders. Words indicating the singular also include the plural and words indicating the plural also include the singular. Headings have no significance. Words have their normal meaning under the language of the Contract unless specifically defined. The Project Manager shall provide instructions clarifying queries about these CC.
- 3.2 If sectional completion is specified in **CC 2.3**, references in the CC to the Works, the Completion Date, and the Intended Completion Date apply to any Section of the Works (other than

references to the Completion Date and Intended Completion Date for the whole of the Works).

3.3 The documents forming the Contract shall be interpreted in the following order of priority:

- (a) the Contract Agreement,
- (b) The Letter of Award of Contract
- (c) The Contractor's Quotation,
- (d) the Conditions of Contract, including Appendices
- (e) the Specifications,
- (f) the Drawings,
- (g) the Bill of Quantities, and

#### **4. Prohibitions**

4.1 Throughout the execution of the Contract, the Contractor shall comply with the import of goods and services prohibitions in the Employer's country when

- (a) as a matter of law or official regulations, the Borrower's country prohibits commercial relations with that country; or
- (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower's Country prohibits any import of goods from that country or any payments to any country, person, or entity in that country.

#### **5. Project Manager's Decisions**

5.1 Except where otherwise specifically stated, the Project Manager shall decide contractual matters between the Employer and the Contractor in the role representing the Employer.

#### **6. Subcontracting**

6.1 The Contractor may subcontract with the approval of the Project Manager but may not assign the Contract without the approval of the Employer in writing. Subcontracting shall not alter the Contractor's obligations.

#### **7. Cooperation**

7.1 The Contractor shall cooperate with and allow appropriate opportunities for other contractors, public authorities, utilities, and the Employer, to carry out on or near the Site work, if any, not included in the Contract.

**8. Personnel and Equipment**

- 8.1 The Contractor shall employ the Key Personnel and use the Equipment identified in its quotation, to carry out the Works or other personnel and Equipment approved by the Project Manager. The Project Manager shall approve any proposed replacement of Key Personnel and Equipment only if their relevant qualifications or characteristics are substantially equal to or better than those proposed in the quotation.
- 8.2 The Project Manager may require the Contractor to remove (or cause to be removed) any person employed on the Site or Works, including the Key Personnel (if any), who:
- (a) persists in any misconduct or lack of care;
  - (b) carries out duties incompetently or negligently;
  - (c) fails to comply with any provision of the Contract;
  - (d) persists in any conduct which is prejudicial to safety, health, or the protection of the environment;
  - (e) engages in Sexual Harassment, Sexual Exploitation, Sexual Abuse or in any form of sexual activity with individuals under the age of 18 except in case of pre-existing marriage;
  - (f) based on reasonable evidence, is determined to have engaged in Fraud and Corruption during the execution of the Works; or
  - (g) has been recruited from the Employer's Personnel.

As appropriate, the Contractor shall then promptly appoint (or cause to be appointed) a suitable replacement with equivalent skills and experience.

**8.3 Labor**

**8.3.1 *Engagement of Staff and Labor.*** The Contractor shall provide and employ on the Site for the execution of the Works such skilled, semi-skilled and unskilled labor as is necessary for the proper and timely execution of the Contract. The Contractor is encouraged, to the extent practicable and reasonable, to employ staff and labor with appropriate qualifications and experience from sources within the Country.

**8.3.2 *Labor Laws.*** The Contractor shall comply with all the relevant labor laws applicable to the Contractor's Personnel, including laws relating to their employment, health, safety, welfare, immigration and emigration, and shall allow them all their legal rights.:

8.3.6 *Forced Labor.* The Contractor, including its Subcontractors, shall not employ or engage forced labor. Forced labor *consists* of any work or service, not voluntarily performed, that is exacted from an individual under threat of force or penalty, and includes any kind of involuntary or compulsory labor, such as indentured labor, bonded labor or similar labor-contracting arrangements.

No persons shall be employed or engaged who have been subject to trafficking. Trafficking in persons is defined as the recruitment, transportation, transfer, harboring or receipt of persons by means of the threat or use of force or other forms of coercion, abduction, fraud, deception, abuse of power, or of a position of vulnerability, or of the giving or receiving of payments or benefits to achieve the consent of a person having control over another person, for the purposes of exploitation.

8.3.7 *Child Labor.* The Contractor, including its Subcontractors, shall *not* employ or engage a child under the age of 14 unless the national law specifies a higher age (the minimum age).

The Contractor, including its Subcontractors, shall not employ or engage a child between the minimum age and the age of 18 in a manner that is likely to be hazardous, or to interfere with, the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral, or social development.

The Contractor including its Subcontractors, shall only employ or engage children between the minimum age and the age of 18 after an appropriate risk assessment has been conducted by the Contractor with the Project Manager's approval. The Contractor shall be subject to regular monitoring by the Project Manager that includes monitoring of health, working conditions and hours of work.

Work considered hazardous for children is work that, by its nature or the circumstances in which it is carried out, is likely to jeopardize the health, safety, or morals of children. Such work activities prohibited for children include work:

- (a) with exposure to physical, psychological or sexual abuse;
- (b) underground, underwater, working at heights or in confined spaces;
- (c) with dangerous machinery, equipment or tools, or involving handling or
- (d) transport of heavy loads;

- (e) in unhealthy environments exposing children to hazardous substances, agents, or processes, or to temperatures, noise or vibration damaging to health; or
- (f) under difficult conditions such as work for long hours, during the night or in confinement on the premises of the employer.

8.3.8 *Employment Records of Workers.* The Contractor shall keep complete and accurate records of the employment of labor at the Site.

8.3.9 *Non-Discrimination and Equal Opportunity.* The Contractor shall not make decisions relating to the employment or treatment of Contractor's Personnel on the basis of personal characteristics unrelated to inherent job requirements. The Contractor shall base the employment of Contractor's Personnel on the principle of equal opportunity and fair treatment, and shall not discriminate with respect to any aspects of the employment relationship.

8.3.10 *Contractor's Personnel Grievance Mechanism.* The Contractor shall have a proportionate grievance mechanism for Contractor's Personnel.

8.3.11 *Awareness of Contractor's Personnel.* The Contractor shall provide appropriate awareness to relevant Contractor's Personnel on any applicable environmental and social aspects of the Contract, including on health, safety and prohibition of SEA and SH.

**9. Employer's and Contractor's Risks (N/A)**

9.1 The Employer carries the risks which this Contract states are Employer's risks, and the Contractor carries the risks which this Contract states are Contractor's risks.

**10. Employer's Risks (N/A)**

10.1 From the Start Date until the Defects Liability Certificate has been issued, the following are Employer's risks:

- (a) The risk of personal injury, death, or loss of or damage to property (excluding the Works, Plant, Materials, and Equipment), which are due to
  - (i) use or occupation of the Site by the Works or for the purpose of the Works, which is the unavoidable result of the Works or
  - (ii) negligence, breach of statutory duty, or interference with any legal right by the Employer or by any person employed by or contracted to him except the Contractor.

- (b) The risk of damage to the Works, Plant, Materials, and Equipment to the extent that it is due to a fault of the Employer or in the Employer's design, or due to war or radioactive contamination directly affecting the country where the Works are to be executed.

10.2 From the Completion Date until the Defects Liability Certificate has been issued, the risk of loss of or damage to the Works, Plant, and Materials is an Employer's risk except loss or damage due to

- (a) a Defect which existed on the Completion Date,
- (b) an event occurring before the Completion Date, which was not itself an Employer's risk, or
- (c) the activities of the Contractor on the Site after the Completion Date.

#### **11. Contractor's Risks**

11.1 From the Starting Date until the Defects Liability Certificate has been issued, the risks of personal injury, death, and loss of or damage to property (including, without limitation, the Works, Plant, Materials, and Equipment) which are not Employer's risks are Contractor's risks.

#### **12. Insurance (N/A)**

12.1 The Contractor shall provide, in the joint names of the Employer and the Contractor, insurance cover from the Start Date to the end of the Defects Liability Period, in the amounts and deductibles specified in **CC 2.6**, for listed events which are due to the Contractor's risks:

12.2 Policies and certificates for insurance shall be delivered by the Contractor to the Project Manager for the Project Manager's approval before the Start Date. All such insurance shall provide for compensation to be payable in the types and proportions of currencies required to rectify the loss or damage incurred.

12.3 If the Contractor does not provide any of the policies and certificates required, the Employer may effect the insurance which the Contractor should have provided and recover the premiums the Employer has paid from payments otherwise due to the Contractor or, if no payment is due, the payment of the premiums shall be a debt due.

12.4 Alterations to the terms of an insurance shall not be made without the approval of the Project Manager.

12.5 Both parties shall comply with any conditions of the insurance policies.

- 13. Site Data** 13.1 The Contractor shall be deemed to have examined any Site Data referred to in **CC 2.7**, supplemented by any information available to the Contractor.
- 14. Contractor to Construct the Works** 14.1 The Contractor shall construct and install the Works in accordance with the Specifications and Drawings.
- 15. Approval by the Project Manager** 15.1 The Contractor shall submit Specifications and Drawings showing the proposed Temporary Works to the Project Manager, for his approval.
- 15.2 The Contractor shall be responsible for design of Temporary Works.
- 15.3 The Project Manager's approval shall not alter the Contractor's responsibility for design of the Temporary Works.
- 15.4 The Contractor shall obtain approval of third parties to the design of the Temporary Works, where required.
- 15.5 All Drawings prepared by the Contractor for the execution of the temporary or permanent Works, are subject to prior approval by the Project Manager before this use.
- 16. Health, Safety and Protection of the Environment** 16.1 The Contractor shall be responsible for the safety of all activities on the Site, and for taking care of the health and safety of all persons entitled to be on the Site and any other place where the Works are being executed.
- 16.2 The Contractor shall comply with all applicable health and safety regulations and laws.
- 16.3 Protection of the environment
- (a) The Contractor shall take all necessary measures to: protect the environment (both on and off the Site); and
- (b) limit damage and nuisance to people and property resulting from pollution, noise and other results of the Contractor's operations and/ or activities.
- In the event of damage to the environment, property and/or nuisance to people, on or off Site as a result of the Contractor's operations, the Contractor shall agree with the Project Manager the appropriate actions and time scale to remedy, as practicable, the damaged environment to its former condition. The Contractor shall implement such remedies at its cost to the satisfaction of the Project Manager.

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|---|---|
| <b>17. Archaeological and Geological Findings</b> | 17.1 All fossils, coins, articles of value or antiquity, structures, groups of structures, and other remains or items of geological, archaeological, paleontological, historical, architectural or religious interest found on the Site shall be placed under the care and custody of the Employer.   |
| <b>18. Possession of the Site (N/A)</b>           | 18.1 If possession of a part is not given by the date stated in <b>CC 2.8</b> , the Employer shall be deemed to have delayed the start of the relevant activities, and this shall be a Compensation Event.  |
| <b>19. Access to the Site</b>                     | 19.1 The Contractor shall allow the Project Manager and any person authorized by the Project Manager access to the Site and to any place where work in connection with the Contract is being carried out or is intended to be carried out.  |
| <b>20. Instructions, Inspections and Audits</b>   | <p>20.1 The Contractor shall carry out all instructions of the Project Manager which comply with the applicable laws where the Site is located.</p> <p>20.2 The Contractor shall keep and shall make all reasonable efforts to cause its Subcontractors and subconsultants to keep, accurate and systematic accounts and records in respect of the Works in such form and details as will clearly identify relevant time changes and costs.</p> <p>20.3 Inspections &amp; Audit by the Bank</p> <p>Pursuant to paragraph 2.2 e. of Appendix A to the CC- Fraud and Corruption, the Contractor shall permit and shall cause its agents (where declared or not), subcontractors, subconsultants, service providers, suppliers, and personnel, to permit, the Bank and/or persons appointed by the Bank to inspect the site and/or the accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have such accounts, records and other documents audited by auditors appointed by the Bank. The Contractor's and its Subcontractors' and subconsultants' attention is drawn to <b>CC 23.1</b> (Fraud and Corruption) which provides, inter alia, that acts intended to materially impede the exercise of the Bank's inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank's prevailing sanctions procedures).</p> |
| <b>21. Appointment of the Adjudicator</b>         | 21.1 The Employer and the Contractor shall jointly appoint an adjudicator with relevant experience, if the need be. In case of disagreement between the Employer and the Contractor on the  |

appointment of the Adjudicator within this period, either party will request the Appointing authority stated in **CC 2.9**, to appoint the Adjudicator within 7 (seven) days of receipt of such request.

- 21.2 Should the Adjudicator resign or die, or should the Employer and the Contractor agree that the Adjudicator is not functioning in accordance with the provisions of the Contract, a new Adjudicator shall be jointly appointed by the Employer and the Contractor. In case of disagreement between the Employer and the Contractor, within 14 (fourteen) days, the Adjudicator shall be designated by the Appointing Authority stated in **CC 2.9**, at the request of either party, within 7 (seven) days of receipt of such request.

## **22. Procedure for Disputes**

- 22.1 If the Contractor believes that a decision taken by the Project Manager was either outside the authority given to the Project Manager by the Contract or that the decision was wrongly taken, the decision shall be referred to the Adjudicator within 14 (fourteen) days of the notification of the Project Manager's decision.
- 22.2 The Adjudicator shall give a decision in writing within 14 (fourteen) days of receipt of a notification of a dispute. The adjudicator's cost (hourly fee and reimbursable expenses) shall be divided equally between the Employer and the Contractor, whatever decision is reached by the Adjudicator.
- 22.3 Both parties shall attempt to settle the dispute amicably before commencement of arbitration. If the dispute is not settled amicably within 14 (fourteen) days of the Adjudicator's written decision, either party may refer a decision of the Adjudicator to an Arbitrator. If neither party refers the dispute to arbitration within 28 (twenty-eight) days of the Adjudicator's written decision, the Adjudicator's decision shall be final and binding. The arbitration shall be conducted in accordance with the following arbitration procedures. Contract with foreign Contractor:

All disputes arising out of or in connection with the present contract shall be finally settled under the Rules of Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with the said Rules.

- (a) Contracts with Contractor national of the Employer's Country:

In the case of a dispute between the Employer and a Contractor who is a national of the Employer's Country, the dispute shall be referred to adjudication or arbitration in accordance with the Arbitration Act of 1940 of Pakistan.

### **23. Fraud and Corruption**

23.1 The Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in Appendix A to the CC.

23.2 The Employer requires the Contractor to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the request for quotations or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

### **24. Security of the Site**

24.1 The Contractor shall be responsible for the security of the Site, and:

- (a) for keeping unauthorized persons off the Site;
- (b) authorized persons shall be limited to the Contractor's Personnel, the Employer's Personnel, and to any other personnel identified as authorized personnel (including the Employer's other contractors on the Site), by a notice from the Employer or the Project Manager to the Contractor.

The Contractor shall require the security personnel to act within the applicable Laws.

## **B. Time Control**

### **25. Program and Progress Reports(N/A)**

25.1 The Contractor shall submit for approval a Program for the Works, within the period stated in **CC 2.09**. The Contractor may revise the Program and submit it to the Project Manager again at any time. A revised Program shall show any effect of Variations and Compensation Events.

25.2 The Contractor shall monitor progress of the Works and submit progress reports to the Project Manager at intervals no longer than the period stated in **CC 2.10**.

25.3 In addition to the progress reports stated in **CC 2.10**, the Contractor shall inform the Project Manager immediately of any allegation, incident or accident in the Site, which has or is likely to have a significant adverse effect including, but is not limited to, any incident or accident causing fatality or serious

injury; significant adverse effects or damage to private property; or any allegation of SEA and/or SH.

The Contractor shall provide full details of such incidents or accidents to the Project Manager within the timeframe agreed with the Project Manager.

**26. Extension of the Completion Date**

26.1 The Project Manager shall extend the Intended Completion Date if a Compensation Event occurs or a Variation is issued which makes it impossible for Completion to be achieved by the Intended Completion Date without the Contractor taking steps to accelerate the remaining work, which would cause the Contractor to incur additional cost.

26.2 If the Contractor has failed to give early warning of a delay or has failed to cooperate in dealing with a delay, the delay by this failure shall not be considered in assessing the new Intended Completion Date.

**27. Acceleration**

27.1 When the Employer wants the Contractor to finish before the Intended Completion Date, the Project Manager shall obtain priced proposals for achieving the necessary acceleration from the Contractor. If the Employer accepts these proposals, the Intended Completion Date shall be adjusted accordingly and confirmed by both the Employer and the Contractor.

27.2 If the Contractor's priced proposals for an acceleration are accepted by the Employer, they are incorporated in the Contract Price and treated as a Variation.

**28. Delays Ordered by the Project Manager**

28.1 The Project Manager may instruct the Contractor to delay the start or progress of any activity within the Works.

**29. Management Meetings**

29.1 Either the Project Manager or the Contractor may require the other to attend a management meeting. The business of a management meeting shall be to review the plans for remaining work and to deal with matters raised in accordance with the early warning procedure.

**30. Early Warning**

30.1 The Contractor shall warn the Project Manager at the earliest opportunity of specific likely future events or circumstances that may adversely affect the quality of the work, increase the Contract Price, or delay the execution of the Works.

30.2 The Contractor shall cooperate with the Project Manager in making and considering proposals for how the effect of such an event or circumstance can be avoided or reduced by anyone

involved in the work and in carrying out any resulting instruction of the Project Manager.

### **C. Quality Control**

#### **31. Identifying Defects**

31.1 The Project Manager shall check the Contractor's work and notify the Contractor of any Defects that are found. Such checking shall not affect the Contractor's responsibilities. The Project Manager may instruct the Contractor to search for a Defect and to uncover and test any work that the Project Manager considers may have a Defect.

#### **32. Tests**

32.1 If the Project Manager instructs the Contractor to carry out a test not specified in the Specifications to check whether any work has a Defect and the test shows that it does, the Contractor shall pay for the test and any samples. If there is no Defect, the test shall be a Compensation Event.

#### **33. Correction of Defects**

33.1 The Project Manager shall give notice to the Contractor of any Defects before the end of the Defects Liability specified in **CC 2.12**. The Defects Liability Period shall be extended for as long as Defects remain to be corrected.

33.2 Every time notice of a Defect is given, the Contractor shall correct the notified Defect within the length of time specified by the Project Manager's notice.

#### **34. Uncorrected Defects**

34.1 If the Contractor has not corrected a Defect within the time specified in the Project Manager's notice, the Project Manager shall assess the cost of having the Defect corrected, and the Contractor shall pay this amount.

### **D. Cost Control**

#### **35. Contract Price**

35.1 The Bill of Quantities shall contain priced items for the Works to be performed by the Contractor. The Bill of Quantities is used to calculate the Contract Price. The Contractor will be paid for the quantity of the work accomplished at the rate in the Bill of Quantities for each item.

#### **36. Changes in the Contract Price**

36.1 If the final quantity of the work done differs from the quantity in the Bill of Quantities for the particular item by more than 25 percent, provided the change exceeds 1 percent of the Accepted Contract Amount, the Project Manager shall adjust the rate to allow for the change. The Project Manager shall not adjust rates from changes in quantities if thereby the Accepted Contract Amount is exceeded by more than 15 percent, except with the prior approval of the Employer.

- 36.2 If requested by the Project Manager, the Contractor shall provide the Project Manager with a detailed cost breakdown of any rate in the Bill of Quantities.

### **37. Variations**

- 37.1 All Variations shall be included in updated Programs produced by the Contractor.
- 37.2 The Contractor shall provide the Project Manager with a quotation for carrying out the Variation when requested to do so by the Project Manager. The Project Manager shall assess the quotation, which shall be given within 7 (seven) days of the request or within any longer period stated by the Project Manager and before the Variation is ordered.
- 37.3 If the Contractor's quotation is unreasonable, the Project Manager may order the Variation and make a change to the Contract Price, which shall be based on the Project Manager's own forecast of the effects of the Variation on the Contractor's costs.
- 37.4 If the Project Manager decides that the urgency of varying the work would prevent a quotation being given and considered without delaying the work, no quotation shall be given and the Variation shall be treated as a Compensation Event.
- 37.5 The Contractor shall not be entitled to additional payment for costs that could have been avoided by giving early warning.
- 37.6 If the work in the Variation corresponds to an item description in the Bill of Quantities and if, in the opinion of the Project Manager, the quantity of work above the limit stated in **CC 36.1** or the timing of its execution do not cause the cost per unit of quantity to change, the rate in the Bill of Quantities shall be used to calculate the value of the Variation. If the cost per unit of quantity changes, or if the nature or timing of the work in the Variation does not correspond with items in the Bill of Quantities, the quotation by the Contractor shall be in the form of new rates for the relevant items of work. <sup>1</sup>

### **38. Payment Certificates**

- 38.1 The Contractor shall submit to the Project Manager monthly statements of the estimated value of the work executed less the cumulative amount certified previously.
- 38.2 The Project Manager shall check the Contractor's monthly statement and certify the amount to be paid to the Contractor.
- 38.3 The value of work executed shall be determined by the Project Manager.

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<sup>1</sup> In lump-sum contracts, delete this paragraph.

- 38.4 The value of work executed shall comprise the value of the quantities of work in the Bill of Quantities that have been completed.
- 38.5 The value of work executed shall include the valuation of Variations and Compensation Events.
- 38.6 The Project Manager may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.

### **39. Payments**

- 39.1 Payments shall be adjusted for deductions for advance payments and retention if any. The Employer shall pay the Contractor the amounts certified by the Project Manager within 28 (twenty-eight) days of the date of Final Payment Certificate (FPC)/Invoice.
- 39.2 Items of the Works for which no rate or price has been entered in shall not be paid for by the Employer and shall be deemed covered by other rates and prices in the Contract.

### **40. Compensation Events (N/A)**

- 40.1 The following shall be Compensation Events:
- (a) The Employer does not give access to a part of the Site by the Site Possession Date pursuant to **CC 2.8**.
  - (b) The Project Manager orders a delay or does not issue Drawings, Specifications, or instructions required for execution of the Works on time.
  - (c) The Project Manager instructs the Contractor to uncover or to carry out additional tests upon work, which is then found to have no Defects.
  - (d) The Project Manager unreasonably does not approve a subcontract to be let.
  - (e) Ground conditions are substantially more adverse than could reasonably have been assumed before issuance of the Letter of Award of Contract from the information issued to Contractors (including the Site Investigation Reports), from information available publicly and from a visual inspection of the Site.
  - (f) The Project Manager gives an instruction for dealing with an unforeseen condition, caused by the Employer, or additional work required for safety or other reasons.
  - (g) Other contractors, public authorities, utilities, or the Employer does not work within the dates and other

constraints stated in the Contract, and they cause delay or extra cost to the Contractor.

- (h) The advance payment is delayed.
- (i) The effects on the Contractor of any of the Employer's Risks.
- (j) The Project Manager unreasonably delays issuing a Certificate of Completion.

40.2 If a Compensation Event would cause additional cost or would prevent the work being completed before the Intended Completion Date, the Contract Price shall be increased and/or the Intended Completion Date shall be extended. The Project Manager shall decide whether and by how much the Contract Price shall be increased and whether and by how much the Intended Completion Date shall be extended.

40.3 As soon as information demonstrating the effect of each Compensation Event upon the Contractor's forecast cost has been provided by the Contractor, it shall be assessed by the Project Manager, and the Contract Price shall be adjusted accordingly. If the Contractor's forecast is deemed unreasonable, the Project Manager shall adjust the Contract Price based on the Project Manager's own forecast. The Project Manager shall assume that the Contractor shall react competently and promptly to the event.

40.4 The Contractor shall not be entitled to compensation to the extent that the Employer's interests are adversely affected by the Contractor's not having given early warning or not having cooperated with the Project Manager.

#### **41. Tax**

41.1 The Project Manager shall adjust the Contract Price if taxes, duties, and other levies are changed between the date of submission of quotations for the Contract and the date of the last Completion certificate. The adjustment shall be the change in the amount of tax payable by the Contractor.

#### **42. Price Adjustment (N/A)**

42.1 If needed be, or approved by the Project Manager prices will be adjusted for any fluctuations in the cost of inputs as per the provisions provided in the rules, regulations and laws pertaining to works in Pakistan.

#### **43. Retention**

43.1 The Employer shall retain from each payment/lump sum final invoice due to the Contractor the proportion stated in **CC 2.12** until Completion of the whole of the Works.

43.2 Upon the issue of a Certificate of Completion of the Works by the Project Manager, in accordance with **CC 49.1**, shall be

repaid to the Contractor when the Defects Liability Period has passed and the Project Manager has certified that all Defects notified by the Project Manager to the Contractor before the end of this period have been corrected. The Contractor may substitute retention money with an “on demand” Bank guarantee.

**44. Liquidated  
Damages and  
Bonuses**

44.1 The Contractor shall pay liquidated damages to the Employer at the rate per day stated in **CC 2.13** for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in **CC 2.14**. The Employer may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor’s liabilities.

44.2 If the Intended Completion Date is extended after liquidated damages have been paid, the Project Manager shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in **CC 39.1**.

44.3 (N/A)The Contractor shall be paid a Bonus calculated at the rate per calendar day stated in **CC 2.15** for each day (less any days for which the Contractor is paid for acceleration) that the Completion is earlier than the Intended Completion Date. The Project Manager shall certify that the Works are complete, although they may not be due to be complete

**45. Advance  
Payment (N/A)**

45.1 The Employer shall make advance payment to the Contractor in the amount specified in **CC 2.16**, against provision by the Contractor, if required in **CC 2.16**, of an Unconditional Bank Guarantee in a form and by a bank acceptable to the Employer in amounts and currencies equal to the advance payment. The Guarantee shall remain effective until the advance payment has been repaid, but the amount of the Guarantee shall be progressively reduced by the amounts repaid by the Contractor.

45.2 The Contractor is to use the advance payment only to pay for Equipment, Plant, Materials, and mobilization expenses required specifically for execution of the Contract. The Contractor shall demonstrate that advance payment has been used in this way by supplying copies of invoices or other documents to the Project Manager.

45.3 The advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the

Contractor, following the schedule of completed percentages of the Works on a payment basis and shall be fully repaid when the payment reaches eighty percent (80%) of the Contract Price. No account shall be taken of the advance payment or its repayment in assessing valuations of work done, Variations, price adjustments, Compensation Events, Bonuses, or Liquidated Damages.

**46. Performance Security**

46.1 The Performance Security, if required in **CC 2.17**, shall be provided to the Employer no later than the date specified in the Letter of Acceptance and shall be issued in an amount specified in **CC 2.17**, by a bank or surety acceptable to the Employer, and denominated in the types and proportions of the currencies in which the Contract Price is payable. The Performance Security shall be valid until a date 28 days from the date of issue of the Certificate of Completion in the case of a Bank Guarantee, and until one year from the date of issue of the Certificate of Completion in the case of a Performance Bond.

**47. Dayworks (N/A)**

47.1 If applicable, the Dayworks rates in the Contractor's Quotations shall be used only when the Project Manager has given written instructions in advance for additional work to be paid for in that way.

47.2 All work to be paid for as Dayworks shall be recorded by the Contractor on forms approved by the Project Manager. Each completed form shall be verified and signed by the Project Manager within two days of the work being done.

47.3 The Contractor shall be paid for Dayworks subject to obtaining signed Dayworks forms.

**48. Cost of Repairs**

48.1 Loss or damage to the Works or Materials to be incorporated in the Works between the Start Date and the end of the Defects Correction periods shall be remedied by the Contractor at the Contractor's cost if the loss or damage arises from the Contractor's acts or omissions.

**E. Finishing the Contract**

**49. Completion**

49.1 The Contractor shall request the Project Manager to issue a Certificate of Completion of the Works, and the Project Manager shall do so upon deciding that the whole of the Works is completed.

**50. Taking Over**

50.1 The Employer shall take over the Site and the Works within 7 (seven) days of the Project Manager's issuing a Certificate of Completion.

**51. Final Account  
(N/A)**

51.1 The Contractor shall supply the Project Manager with a detailed account of the total amount that the Contractor considers payable under the Contract before the of the Defects Liability Period. The Project Manager shall issue a Defects Liability Certificate and certify any final payment that is due to the Contractor within 56 (fifty-six) days of receiving the Contractor's account if it is correct and complete. If it is not, the Project Manager shall issue within 56 (fifty six) days a schedule that states the scope of the corrections or additions that are necessary. If the Final Account is still unsatisfactory after it has been resubmitted, the Project Manager shall decide on the amount payable to the Contractor and issue a payment certificate.

**52. Operating and  
Maintenance  
Manuals (N/A)**

52.1 If "as built" Drawings and/or operating and maintenance manuals are required, the Contractor shall supply them by the dates stated in **CC 2.18**.

52.2 If the Contractor does not supply the Drawings and/or manuals by the dates stated in **CC 2.18**, or they do not receive the Project Manager's approval, the Project Manager shall withhold the amount stated in **CC 2.19** from payments due to the Contractor.

**53. Termination**

53.1 The Employer or the Contractor may terminate the Contract if the other party causes a fundamental breach of the Contract.

53.2 Fundamental breaches of Contract shall include, but shall not be limited to, the following:

- (a) the Contractor stops work for 14 (fourteen ) days when no stoppage of work is shown on the current Program and the stoppage has not been authorized by the Project Manager;
- (b) the Project Manager instructs the Contractor to delay the progress of the Works, and the instruction is not withdrawn within 28 (twenty-eight) days;
- (c) a payment certified by the Project Manager is not paid by the Employer to the Contractor within 84 (eighty-four) days of the date of the Project Manager's certificate;
- (d) the Project Manager gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Project Manager;
- (e) the Contractor does not maintain a Security, which is required;

- (f) the Contractor has delayed the completion of the Works for which the maximum amount of liquidated damages can be paid, as specified in **CC 2.13**; or
- (g) if the Contractor, in the judgment of the Employer has engaged in Fraud and Corruption, as defined in paragraph 2.2 a of the Appendix A to the CC, in competing for or in executing the Contract, then the Employer may, after giving 14 (fourteen) days written notice to the Contractor, terminate the Contract and expel him from the Site.

53.3 Notwithstanding the above, the Employer may terminate the Contract for convenience.

53.4 If the Contract is terminated, the Contractor shall stop work immediately, make the Site safe and secure, and leave the Site as soon as reasonably possible.

53.5 When either party to the Contract gives notice of a breach of Contract to the Project Manager for a cause other than those listed under **CC 53.2** above, the Project Manager shall decide whether the breach is fundamental or not.

#### **54. Payment upon Termination**

54.1 If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Project Manager shall issue a certificate for the value of the work done and Materials ordered less advance payments received up to the date of the issue of the certificate and less the percentage specified in **CC 2.20** to apply to the value of the work not completed. Additional Liquidated Damages shall not apply. If the total amount due to the Employer exceeds any payment due to the Contractor, the difference shall be a debt payable to the Employer.

54.2 If the Contract is terminated for the Employer's convenience or because of a fundamental breach of Contract by the Employer, the Project Manager shall issue a certificate for the value of the work done, Materials ordered, the reasonable cost of removal of Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works, and less advance payments received up to the date of the certificate.

#### **55. Property**

55.1 All Materials on the Site, Plant, Equipment, Temporary Works, and Works shall be deemed to be the property of the Employer if the Contract is terminated because of the Contractor's default.

**56. Release from  
Performance  
(N/A)**

56.1 If the Contract is frustrated by the outbreak of war or by any other event entirely outside the control of either the Employer or the Contractor, the Project Manager shall certify that the Contract has been frustrated. The Contractor shall make the Site safe and stop work as quickly as possible after receiving this certificate and shall be paid for all work carried out before receiving it and for any work carried out afterwards to which a commitment was made.

**57. Suspension of  
Bank Loan or  
Credit**

57.1 In the event that the Bank suspends the Loan or Credit to the Employer, from which part of the payments to the Contractor are being made:

- (a) The Employer is obligated to notify the Contractor of such suspension within 7 (seven) days of having received the Bank's suspension notice.
- (b) If the Contractor has not received sums due to it within the 28 (twenty-eight) days for payment provided for in **CC 39.1**, the Contractor may immediately issue a 14 (fourteen)-day termination notice.

## **APPENDIX A TO CONTRACT CONDITIONS**

### **Fraud and Corruption**

*(Text in this Appendix shall not be modified)*

#### **1. Purpose**

- 1.1 The Bank's Anti-Corruption Guidelines and this annex apply with respect to procurement under Bank Investment Project Financing operations.

#### **2. Requirements**

- 2.1 The Bank requires that Borrowers (including beneficiaries of Bank financing); bidders (applicants/proposers), consultants, contractors and suppliers; any sub-contractors, sub-consultants, service providers or suppliers; any agents (whether declared or not); and any of their personnel, observe the highest standard of ethics during the procurement process, selection and contract execution of Bank-financed contracts, and refrain from Fraud and Corruption.

- 2.2 To this end, the Bank:

- a. Defines, for the purposes of this provision, the terms set forth below as follows:

- i. "corrupt practice" is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
- ii. "fraudulent practice" is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation;
- iii. "collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
- iv. "coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
- v. "obstructive practice" is:
  - (a) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

- (b) acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under paragraph 2.2 e. below.
- b. Rejects a proposal for award if the Bank determines that the firm or individual recommended for award, any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, suppliers and/ or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;
- c. In addition to the legal remedies set out in the relevant Legal Agreement, may take other appropriate actions, including declaring misprocurement, if the Bank determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the loan engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the procurement process, selection and/or execution of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner at the time they knew of the practices;
- d. Pursuant to the Bank's Anti- Corruption Guidelines and in accordance with the Bank's prevailing sanctions policies and procedures, may sanction a firm or individual, either indefinitely or for a stated period of time, including by publicly declaring such firm or individual ineligible (i) to be awarded or otherwise benefit from a Bank-financed contract, financially or in any other manner;<sup>1</sup> (ii) to be a nominated<sup>2</sup> sub-contractor, consultant, manufacturer or supplier, or service provider of an otherwise eligible firm being awarded a Bank-financed contract; and (iii) to receive the proceeds of any loan made by the Bank or otherwise to participate further in the preparation or implementation of any Bank-financed project;
- e. Requires that a clause be included in bidding/request for proposals documents and in contracts financed by a Bank loan, requiring (i) bidders(applicants/proposers), consultants, contractors, and suppliers, and their sub-contractors, sub-consultants, service providers, suppliers, agents personnel, permit the Bank to inspect<sup>3</sup> all accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the Bank.

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<sup>1</sup> For the avoidance of doubt, a sanctioned party's ineligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and bidding, either directly or as a nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

<sup>2</sup> A nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider (different names are used depending on the particular bidding document) is one which has been: (i) included by the bidder in its pre-qualification application or bid because it brings specific and critical experience and know-how that allow the bidder to meet the qualification requirements for the particular bid; or (ii) appointed by the Borrower.

<sup>3</sup> Inspections in this context usually are investigative (i.e., forensic) in nature. They involve fact-finding activities undertaken by the Bank or persons appointed by the Bank to address specific matters related to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to: accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third party verification of information.

## Sample Letter of Award of Contract

*[date]. . . . .*

To: . . . . . *[ name and address of the Contractor] . . . . .*

Subject: . . . . . *[Notification of Award Contract No]. . . . .*

This is to notify you that your Quotation dated . . . . *[insert date]* . . . . for execution of the . .  
. . . . . *[insert name of the contract and identification number, as given in the CC]* . . . .  
. . . . . for the Accepted Contract Amount of . . . . . *[insert amount in numbers and words*  
*and name of currency]*, as corrected and modified in accordance with the Request for  
Quotations is hereby accepted by our Agency.

Please find enclosed herewith the Contract. You are requested to sign the contract within **3**  
*days of issunace of this letter.*

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Agency: \_\_\_\_\_

**Attachment: Contract**